



**MEMBER CHANGE OF ADDRESS FORM**

Mail completed forms to:  
 HOCU  
 PO Box 235862  
 Honolulu, HI 96823

**\*\*If primary and joint address differs, complete separate form\*\***

<p><b>INDIVIDUAL(S)</b></p> <p>Primary Member Name:</p> <p>Joint Member Name:</p>	<p><b>MEMBERSHIP NUMBER(S)</b></p> <p style="text-align: right; font-size: small;">**Joint can only update account(s) they are authorized on**</p>
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<p><b>New Residence Address</b>      <input type="checkbox"/> Primary   <input type="checkbox"/> Joint  <small>(PO BOX Not Allowed)</small>          Address:</p> <p>City: _____ State: _____ Zip Code: _____</p>
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<p><b>New Mailing Address</b>      <input type="checkbox"/> Primary   <input type="checkbox"/> Joint      <input type="checkbox"/> Check here if same as above</p> <p>Address:</p> <p>City: _____ State: _____ Zip Code: _____</p>
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<p><b>Contact Information</b> <small>(Include area code)</small></p>	
<p><input type="checkbox"/> Primary</p> <p>Home: _____</p> <p>Business: _____</p> <p>Cell: _____</p> <p>Email Address: _____</p>	<p><input type="checkbox"/> Joint</p> <p>Home: _____</p> <p>Business: _____</p> <p>Cell: _____</p> <p>Email Address: _____</p>

I authorize Honolulu Federal Credit Union to change the address for all individual(s) and membership number(s) listed above. ALL future correspondence will be sent to the address listed above. **(Forms submitted without a signature will not be accepted)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>For HOCU staff use only:</b></p>	
<p>Received by: <input type="checkbox"/> In branch   <input type="checkbox"/> Mail   <input type="checkbox"/> DocuSign   <input type="checkbox"/> Other/Exception - Reason: _____</p>	
<p>Date Received: _____</p>	
<p>In Branch - Verified ID (Teller Number): _____</p>	<p>By Mail - Verified Signature (Teller Number): _____</p>
<p>Notify (If Applicable): <input type="checkbox"/> Visa   <input type="checkbox"/> Mortgage   <input type="checkbox"/> IRA</p>	
<p>Update completed by (Teller Number): _____</p>	<p>Date: _____</p>
<p><b>**Audit by branch is completed in Flex notes**</b></p>	